

ASSISTANT STAGE MANAGER (BOOK COVER)

Sherman Theatre are producing a new touring version of Macbeth which will rehearse and open at Sherman Theatre, Cardiff and then tour to three partner venues (Torch Theatre - Milford Haven, Theatr Clwyd – Mold and Pontio Arts – Bangor).

Macbeth [re]imagined is part of the Arts Council Wales Craidd initiative to mainstream representation for and with Deaf, disabled and neurodivergent people across Wales. It also aims to drive positive change in the partner organisations involved as well as within the wider theatre sector.

The production consists of a cast of 8

DATES

Beginning of Rehearsals	w/c 18 January
Technical Rehearsals	w/c 1 & 8 March
First Preview	Friday 12 March
Press Night	Tuesday 16 March
Final Performance Sherman	Saturday 27 th March

TOURING DATES

Torch Theatre	w/c 5 th & 12 th April (first performance 8 th April)
Theatr Clwyd	w/c 19 th & 26 th April (first performance 22 nd April)
Pontio Theatre	w/c 3 rd & 10 th May

CREATIVE TEAM

Director	Francesca Goodridge
Additional Scenes & Dialogue	Rebecca Jade Hammond
Associate Director	Alice Eklund
Dramaturg	Rebecca Jade Hammond
Movement Director	Jess Williams
Set & Costume Designer	Hayley Grindle
Lighting Designer	Ryan Joseph Stafford
Video Designer & Creative Caption Designer	Ben Glover
Composer	Lloyd Coleman
Sound Designer	Russell Ditchfield

TOURING TEAM

Company Stage Manager
 DSM
 ASM
 Tech ASM (Sound Bias)
 Head of Video
 Caption Operator
 Head of Sound
 Technical Assistant
 Wardrobe Manager

Details of Role:

The ASM will support rehearsals by sourcing and making props as required from the props list. For maintaining props and sourcing running props in the rehearsal room, stage and tour.

The ASM will also support rehearsals by covering the DSM as required, running props and furniture in run throughs and keeping the rehearsal room clean and tidy. The ASM will support the rehearsal process with mark ups and any other duties as required.

During technical and dress rehearsals and performances the ASM is responsible for presetting all props, conducting a shout check, and for delivering cues as required from the running list. The ASM will work closely with stage crew in ensuring all scene changes are completed appropriately.

The ASM (book cover) will learn to call the show by shadowing the DSM during the run at The Sherman. The ASM (book cover) will call the show in the unlikely absence of the DSM. In this case the Technical Assistant will cover the ASM show plot.

The ASM is responsible for setting up the wings in each venue and for packing all props and furniture up in a manner that ensures they will safely travel to the next venue.

The ASM is responsible for producing the props bible for the show.

Macbeth is a Theatre Green Book Baseline show and all props need to be sourced with this in mind; experience in the Green Book is not essential and support and guidance will be given during the rehearsal process.

The ASM (Book Cover) will abide by all Sherman policies and procedures and will be line managed by Company Stage Manager.

Essential Experience

- Theatrical experience in Stage Management.
- Proven experience of working in a producing theatre.
- Working knowledge of union agreements (Equity, MU, BECTU) and their wider implications in the production process.
- Demonstrable time management and organisational skills.
- Where the role requires, a willingness to undertake a DBS check at the appropriate level.
- Experience of working unsupervised, using your own initiative.

Essential Skills

- Strong collaborative skills and used to working with a wide range of creative/production collaborators within a busy producing environment.
- You should be a confident, friendly, pro-active individual with excellent people skills and have a strong track record of working to agreed timescales.
- The ability to work simultaneously across several tasks, with the ability to effectively prioritise your workload.
- Computer literate and confident with Microsoft Office.

Fee Details

The contract will be an Equity/UKT Sub Rep, we are a MRSL 2 venue, we are waiting on this years rates.

